

City of Blue Lake  
City Council  
Skinner Store – 111 Greenwood Ave., Blue Lake, CA  
February 23, 2016  
MINUTES

The Meeting called to order at 7:00 p.m.

Councilmembers Present: Adelene Jones, John Sawatzky, Michele McCall-Wallace, Jean Lynch, Stephen Kullmann

Councilmembers Absent: none

Staff Present: Assistant City Manager Vicki Hutton, City Clerk April Sousa, City Attorney Nancy Diamond

**Motion to Approve the Agenda**

Councilmember Jones *motioned to approve the agenda after moving item 8 before item 6.*

Councilmember Sawatzky seconded. The motion carried unanimously.

**Public Input**

Erica Blackwell from Zero Waste Humboldt invited Councilmembers to various events.

**American Society for Civil Engineers: Proclamation Engineers Week February 22-28**

Cody Long from the American Society for Civil Engineers came to answer questions regarding the proclamation.

Councilmember Jones *motioned to proclaim February 22-28, 2016, which coincides with Washington's Birthday, as Engineer's week.* Councilmember Kullmann seconded. The motion carried unanimously. Mayor McCall-Wallace read the full proclamation.

**Announcement of City Manager, Approval of Contract, and Other Necessary Actions**

Mayor McCall-Wallace announced Amanda Mager as the new City Manager of the City of Blue Lake.

Councilmember Sawatzky *motioned to accept the contract with Amanda Mager for one (1) year.* Councilmember Lynch seconded. The motion carried unanimously.

**Consent Agenda**

Councilmember Sawatzky motioned to accept the full Consent Agenda including the following items:

- Minutes from February 9, 2016
- Minutes from February 13, 2016
- Amended Employment Agreement with John Berchtold, City Manager
- Approval of the Classification of Senior Management Analyst/Advisor

**Public Input Discussion on Renewal of Agreement with Humboldt County for Sheriff**

**Department Services**

Mayor McCall-Wallace reminded Council and the public the reasons for this input item and opened up the discussion.

Council asked questions pertaining to rendition of services and the inventory list in Exhibit A.

Public gave comments regarding hours of services, such as changing the shifts to have a presence during high crime times. Council supported this comment. The public also supported the idea of patrolling on bicycle and asked about tracking crime, the type of crime, where crime happens and when it happens in order to better understand the City's crime trends.

Council asked the Mayor as Sheriff Liaison to discuss the flexibility of shift schedule with the Sheriff.

Mayor McCall-Wallace reminded Council of the decision to extend the contract needs to be done by March 31, 2016.

Council mentioned the need for random patrols. Mayor McCall-Wallace noted that historically, the City Manager, Sheriff Liaison, Sheriff and Undersheriff would talk together four times a year, where these concerns would be brought up.

The City will discuss the extension of the contract with the Humboldt County Sheriff at a future meeting.

**Consider First Reading of Ordinance No. 516: An Ordinance of the City of Blue Lake Amending Ordinance No. 487, Prohibiting Smoking in or Around Workplaces and Public Places, to Include the Use of Electronic Smoking Devices**

Mayor McCall-Wallace noted the reason for this Ordinance coming back to the City for adoption.

Clarification of “smoking” under Section III - definitions was discussed.

This item opened up to the public for discussion. Lin Glen thanked the Council for taking action to protect public health.

Councilmember Kullmann *motioned to commence a first reading of Ordinance No. 516: An Ordinance of the City of Blue Lake Amending Ordinance No. 487, Prohibiting Smoking in or Around Workplaces and Public Places, to Include the Use of Electronic Smoking Devices by title only.* Councilmember Sawatzky seconded. The motion carried unanimously.

**JPA Minutes**

No discussion – Informational only

**Reports of Council and Staff**

The City Manager report/summary on the Business Park was read and discussed. Mayor McCall-Wallace noted that this was the first step in looking at strategic thinking.

Councilmember Lynch stated she was surprised at the clean-up still needed at the industrial park. She stated she would like to see a visual of a map that designated areas that still need to be cleaned up as well as more information on the costs and details of continued mitigation.

Councilmember Kullmann noted grants available for cleanup.

Clarification was made regarding the sign at the Business Park. It was noted that the idea at the time was to think of the area as a “Business Park”, to promote it as such, and to connect it to downtown businesses as well.

The public was given a chance to comment on the report. Clarification was made that what Council is currently looking at is options.

It was suggested that councilmembers look at the grant binders available in City Hall to get more of their questions answered.

Strategic planning of the Business Park will come later. The public asked if an economic analysis was done. Clarification was made that this was touched on as part of the Technical Planning grant.

Councilmember Jones reported on the recent Humboldt Waste Management Authority (HWMA) meeting regarding the North Coast Recycling Market Development Zone (NCRMDZ). She mentioned she would not be available for the next HWMA meeting, and asked alternate, Councilmember Sawatzky, to take her place. He agreed to do so. She also mentioned that March 2<sup>nd</sup>, the Pints for Non-Profit at Mad River Brewery will be for the Blue Lake Museum.

Councilmember Lynch reported on the recent Redwood Coast Energy Authority (RCEA) meeting regarding Community Choice Aggregation (CCA). She passed out a letter from Matthew Marshall, Executive Director, to John Berchtold, City Manager, regarding an Ordinance that RCEA is asking Cities to adopt. Mayor McCall-Wallace asked if there was a feasibility study regarding rate structure and expressed concern that an ordinance is being discussed before the City can see such possible feasibility study.

Councilmember Sawatzky had nothing to report.

Councilmember Kullmann had nothing to report.

Mayor McCall-Wallace reported on the recent Humboldt County Association of Governments (HCAOG) meeting, stating that the annual funding was approved, which funds transportation.

#### **Future Agenda Items**

- Discussion to extend the agreement with Humboldt County Sheriff Department for Public Safety Services – March 22<sup>nd</sup> meeting.
- CCA Ordinance will be brought to Council in March – would like a discussion on this prior to the Ordinance being brought forward.

#### **Correspondence**

City Clerk Sousa passed out a print out of an email regarding a Clean Cities Symposium that was sent to the City Councilmembers through the Clerk email.

#### **Motion to Adjourn**

Councilmember Sawatzky *motioned to adjourn*. Councilmember Kullmann seconded. The motion carried. Meeting adjourned at 8:15 p.m.

April Sousa  
City Clerk